

Feng Chia University Regulations Regarding Admissions of International Students

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Article 1: Feng Chia University (hereafter referred to as “FCU”) regulations regarding admissions of international students are promulgated in accordance with Article 6 of “Regulations Regarding International Students Undertaking Studies in Taiwan”.

Article 2: Any applicant with a foreign nationality who has never held nationality status from the Republic of China (hereafter referred to as “ROC”) and, at the time of application, does not possess overseas Chinese student status. An international student, as is defined in this article, is qualified to apply for admission at FCU under these regulations.

An individual of foreign nationality, pursuant to the following requirements, and who in the immediate past has resided overseas continuously for at least six years is also qualified to apply for admission under this regulation:

1. At the time of application an individual holds ROC nationality, but has never been registered as part of a household in Taiwan;
2. An individual who once held ROC nationality, but has forfeited this nationality and had their ROC nationality annulled by the Ministry of the Interior for a period of no less than eight years, may apply as an international student;
3. If the preceding two clauses are relevant to an applicant, then the applicant must not have studied in Taiwan as an overseas Chinese student nor have accepted a placement by the University Entrance Committee for Overseas Chinese Students in the current enrollment year.

According to the “Education Cooperation Framework Agreement,” a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth, is not subject to the limitations as prescribed in the preceding two paragraphs (after receiving approval from Ministry of Education).

The six and eight year calculation period as prescribed in Paragraph 2 shall be calculated up to the starting date of the semester (February 1st or August 1st).

The term “overseas” as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term “reside overseas continuously” means that an individual has stayed in Taiwan for no more than a total of 120 days per calendar year. When calculating the number of consecutive years spent overseas, if the initial or final year of the period is not a complete calendar year, any time spent in Taiwan in the initial or final year must not exceed

120 days. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supportive proof:

1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the Ministry of Education (hereafter referred to as the “Ministry”);
2. Attended a Mandarin Chinese language center at a university/college of which international student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years;
3. Exchange students, whose length of total exchange is less than 2 years; or
4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual who has both foreign and ROC nationalities and has applied for an Annulment of their ROC nationality before February 1st, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before February 1st, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

Article 2-1: An applicant of foreign nationality, concurrently holding permanent residence status in Hong Kong or Macao, having no record of household registration in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than six years is qualified to apply for admission under these regulations.

The term “reside overseas continuously” stated in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt if any of the conditions prescribed in Subparagraphs 1 through 4 of Paragraph 5 in the previous Article applies, and is supported with written proof. The said domestic length of stay shall be excluded from the overseas length of residency.

An applicant being a former citizen of Mainland China and holding foreign nationality, having no record of household registration in Taiwan, and at the time of application, having resided overseas continuously for no less than six years is qualified to apply for admission under these regulations.

The term “reside overseas continuously” stated in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt if any of the conditions prescribed in Subparagraphs 1 through 4 of Paragraph 5 in the previous Article applies, and is supported with written proof. The said domestic length of stay shall be excluded from the overseas length of residency.

The six year period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated up to the starting date of the semester (February 1st or August 1st).

The term “overseas” as prescribed in Paragraph 5 in the previous Article shall apply to Paragraphs 1 through 4.

Article 3: International students who have graduated from a high school, college or university recognized by the Ministry of the ROC can apply for admission at FCU. International students with a foreign high school diploma are eligible to apply for undergraduate programs, with a bachelor’s degree are eligible to apply for master’s programs, and with a master’s degree are eligible to apply for PhD programs.

Article 3-1: (Deleted)

Article 4: An international student applying to study at an educational institution in Taiwan in accordance with Articles 2 and Article 2-1 is limited to only applying once [English note: a person may apply to more than one educational institution, but if one of these applications is successful and they then study in Taiwan, they cannot subsequently apply to study at another educational institution for a

course at that level] Upon completion of an academic program in Taiwan, international students wishing to continue their studies, with the exception of master's or PhD program admission rules being determined by individual departments, shall be handled in a manner identical to the admission procedures for local students.

Article 5: In principle, the actual number of places available for international students to be admitted to FCU is limited to an additional ten percent above the admission quota approved for that academic year by the Ministry, and that number shall be incorporated into the total admission quota and reported to the Ministry for approval. Applying to recruit more than an additional ten percent shall submit a report of the planned increment (including associated quality control strategy and supportive measures) to the Ministry for approval. Degree programs offered by collaborating domestic and foreign universities that have been approved on a case by case basis by the Ministry are not subject to this restriction. If the admission quota allocated for local students has not been filled, FCU may fill the quota with international students according to the total number of designated yearly positions.

The quotas for admission prescribed in Paragraph 1 do not include international students with a non-degree status.

Article 6: Admission of international students shall be handled in a fair, just and open manner. The FCU Admissions Committee is responsible for entrance procedures that outline the degree programs offered, the duration of study, admission quotas, qualifications and requirements, reviewing or screening methods, along with any related information.

Article 7: During the specified period set out by FCU, international students applying for admission are required to submit the following documents to the Office of Student Recruitment and Admission. Those applicants that qualify through the review or screening process will be granted admission by the school.

1. Application form.
2. Academic credentials:
 - A. Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
 - B. Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
 - C. Academic credentials from other areas:
 - i. Academic credentials earned at overseas Taiwanese schools or Taiwanese schools in Mainland China shall be regarded as the same as domestic schools with equivalent levels.
 - ii. Academic credentials referred to in the preceding two items shall be subject to the "Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education". However, academic credentials earned from schools or branches established in Mainland China by foreign institutions shall require public notarization in Mainland China and verification by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan.
3. Financial proof that shows financial sustainability for study in Taiwan, or proof of a full scholarship provided by a government agency, university, college, or private organization.
4. Additional required documents for individual programs or departments.

When FCU reviews an international student's admission application, if any of the documents specified in Subparagraphs 2 and 4 of the preceding paragraph has not been authenticated by an

overseas mission, or by an agency established or designated by the Executive Yuan, or by a private organization commissioned by the Executive Yuan, and FCU has any doubts about them, FCU may request authentication by an overseas agency. If documents that have already been authenticated raise any doubts, the educational institution may request examination of the documents.

Article 7-1 An international student who submits any certificate or document as part of their application for admission to an educational institution that is found to be forged, fabricated, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such circumstances are first discovered after a student has already graduated, FCU shall revoke the former student's eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 8: An international student who has completed a bachelor's or higher degree in Taiwan and applies for a master's program shall be exempt from the rules listed in Paragraph 1, Item 2 of Article 7, provided that a graduation certification and transcript for each consecutive semester issued from the school in Taiwan shall be enclosed.

International students who have graduated from private high schools, schools for international residents in Taiwan, or from bilingual programs affiliated with senior high schools, or from a foreign curriculum department and classes at private senior high schools or below must submit academic credentials and transcripts for each semester in order to apply for admission as set out in Article 7. Such applicants are exempt from Article 4 and Paragraph 1, Item 2 of Article 7.

Article 9: The Office of Student Recruitment and Admission will confirm that the international student's application for admission is complete and examine academic qualifications. The application will then be sent to the appropriate department for a preliminary review, followed by confirmation by the relevant college committee. The application will then be sent to the FCU Admissions Committee for final review. Only those international students who meet the admission requirements will be admitted to FCU. The Office of Student Recruitment and Admission will notify accepted international students by mail.

Article 10: FCU is required to register the following international student information into the Ministry information management system: school enrollment date, school transfers, suspension or dismissal from school, as well as any change to or loss of student status.

Article 11: International students may not apply for programs at universities and colleges designed for returning education students, part-time Master's programs, or programs which are restricted to night classes or weekend classes. International students who have obtained legal resident status in Taiwan, or are enrolled in a program ratified by the Ministry, are exempted from this Article.

Article 12: An international student that registers at a time that is not yet beyond one-third of the way through the first semester of the current school year shall register for the first semester. If the time has exceeded one-third of the way through the first semester of the current school year, the student shall register for the second semester or the next school year. However, this restriction does not apply if the Ministry has some provision that overrides it.

Article 13: So long as it does not compromise normal teaching routines, FCU may sign academic cooperative agreements with international schools and recruit international exchange students. FCU may apply the "Regulations Regarding Admissions of International Students" to accept international students as non-degree seeking students.

Article 14: In establishing special international student programs, as a result of international academic cooperative agreements or other special circumstances, FCU shall comply with the relevant

provisions of the “Institution Development Scale and Regulations Governing Resource Allocation”, and shall be subject to approval from the Ministry.

Article 15: An international student who has been approved for a post-graduation internship may have his or her international student status extended for a maximum of one year.

During the course of study in Taiwan, international students, who have undertaken initial household registration, resident registration, naturalization or restoration of their ROC nationality, will lose their international student status and shall be dismissed from FCU.

International students who are dismissed from FCU due to behavioral issues, poor academic performance or a conviction under the Criminal Code cannot reapply for admission under these regulations.

International students who study in public universities or registered private universities in Taiwan may apply to transfer to FCU. Applicants must comply with FCU’s transfer eligibility conditions and, in accordance with these regulations, apply for approval to transfer to the succeeding year of a bachelor’s degree program.

However, an international student who has been dismissed by the university that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to FCU. After transfer student registered in FCU, credits waiver and transference should in accordance with “Feng Chia University Laws and Regulations” and “Implementation Guidelines for Course Credit Waivers”.

Article 16: International students shall pay the cost of school tuition fees. FCU shall provide funds for setting up scholarships or financial aid to encourage international students that are studying in Taiwan.

Article 17: The Office of Student Recruitment and Admission is responsible for admissions. The Office of Academic is responsible for enrollment management of international students; counseling, connection with the local culture, dormitory or homestay arrangements, advice on language and cultural study, and other matters are usually the responsibility of the Office of International Affairs.

International student activities or campus internationalization events will occasionally be held throughout the academic year in order to give local and international students an opportunity to meet and interact.

Article 18: At the time of registration, new international students shall present proof of a medical and injury insurance policy which is valid for at least 4 months from the date the student enters Taiwan. Current students shall present written proof that they have joined Taiwan’s National Health Insurance Plan.

The abovementioned written proof of insurance issued in a foreign country must be authenticated by an ROC overseas mission.

Article 19: If it is proven, upon investigation, that an international student violated the “Employment Services Act”, FCU shall immediately handle the case in accordance with its relevant laws and regulations.

Article 20: In the event that an international student discontinues his or her schooling or loses his or her student status for any reason, FCU must notify the Bureau of Consular Affairs of the Ministry of Foreign Affairs, the Service Center of the National Immigration Agency, and the Ministry of the Interior, and send copies of these notifications to the Ministry.

Article 21: Any matter omitted or left out in the above mentioned regulations shall be handled in accordance with the Ministry’s “Regulations Regarding International Students Undertaking Studies in Taiwan” and any relevant FCU regulation or law.

Article 22: These regulations passed during an Admissions Committee meeting shall take effect and be promulgated after ratified by the president of FCU and submitted to the Ministry. Revisions shall be handled in the same manner.