

# Feng Chia University Regulations Regarding Admissions of International Students

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Article 1: Feng Chia University (hereafter referred to as ‘FCU’) regulations regarding admissions of international students are promulgated in accordance with Article 6 of the Ministry of Education’s “Regulations Regarding International Students Undertaking Studies in Taiwan.”

Article 2: As defined in these regulations, 'international student' is any applicant with a foreign nationality who has never held nationality status from the Republic of China (hereafter referred to as ‘ROC’) and, at the time of application, does not possess overseas Chinese student status. An international student, as is defined in this article, is qualified to apply for admission at FCU under these regulations.

An individual of foreign nationality, pursuant to the following requirements, and who has at the time of application resided overseas continuously for no less than six years is also qualified to apply for admission under this regulation:

1. At the time of application an individual holds ROC nationality, but has never been registered as part of a household in Taiwan;
2. An individual who once held ROC nationality, but has forfeited this nationality and had their ROC nationality annulled by the Ministry of the Interior for a period of no less than eight years, may apply as an international student;
3. If the preceding two clauses are relevant to an applicant, than the applicant must not have studied in Taiwan as an overseas Chinese student and not received placement permission by the University Entrance Committee for Overseas Chinese Students in the current enrollment year.

According to the “Education Cooperation Framework Agreement,” a foreign national who was selected by a foreign government, organization, or school, and does not hold a household registration from the time of their birth, is not subject to the limitations as prescribed in the preceding two paragraphs (after receiving approval from the authorized educational government agencies).

The six and eight year calculation period as prescribed in Paragraph 2 shall be calculated up to the starting date of the semester (February 1st or August 1st).

The term ‘overseas’ as prescribed in Paragraph 2 is limited to countries or regions other than Mainland China, Hong Kong and Macau; the term ‘reside overseas continuously’ means that an individual has stayed in Taiwan for no more than a total of 120 days per calendar year. The only exceptions to this method of calculation are for those who fulfill one of the following requirements with written supportive proof:

1. Attended overseas youth training courses organized by the Overseas Compatriot Affairs Council or technique training classes accredited by the Ministry of Education (hereafter referred to as the 'Ministry');
2. Attended a Mandarin Chinese language center at a university/college of which international student recruitment is approved by the Ministry, and to which the total length of stay is less than 2 years;
3. Exchange students, whose length of total exchange is less than 2 years; or
4. An Internship in Taiwan which has been approved by an authorized central government agency, to which the total length of stay is less than 2 years.

An individual who has both foreign and ROC nationalities and has applied for an Annulment of their ROC nationality before February 1st, 2011, the effective date of this amendment, will then be qualified to apply for admission as an international student under the amendment effective before February 1<sup>st</sup>, 2011 and will not be subject to the limitation as prescribed in Paragraph 2.

Article 2-1: An applicant of foreign nationality, concurrently holding permanent residence status in Hong Kong or Macao, having no record of household registration in Taiwan and, at the time of application, has resided in Hong Kong, Macao, or another foreign country for no less than six years is qualified to apply for admission under these regulations.

The term 'reside overseas continuously' stated in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt if any of the conditions prescribed in Subparagraphs 1 through 4 of Paragraph 5 in the previous Article applies, and is supported with written proof. The said domestic length of stay shall be excluded from the overseas length of residency.

An applicant being a former citizen of Mainland China and holds foreign nationality, having no record of household registration in Taiwan, and at the time of application, has resided overseas continuously for no less than six years is qualified to apply for admission under these regulations.

The term 'reside overseas continuously' stated in the preceding paragraph means an individual may stay in Taiwan for no more than a total of 120 days per calendar year. However, such a term may be exempt if any of the conditions prescribed in Subparagraphs 1 through 4 of Paragraph 5 in the previous Article applies, and is supported with written proof. The said domestic length of stay shall be excluded from the overseas length of residency.

The six year period as prescribed in Paragraph 1 and Paragraph 3 shall be calculated up to the starting date of the semester (February 1<sup>st</sup> or August 1<sup>st</sup>).

The term 'overseas' as prescribed in Paragraph 5 in the previous Article shall apply to Paragraphs 1 through 4.

Article 3: International students who have graduated from a high school, college or university recognized by the Ministry of the ROC can apply for admission at FCU. International students with a foreign high school diploma are eligible to apply for undergraduate programs, with a Bachelor's degree are eligible to apply for Master's programs, and with a Master's degree are eligible to apply for PhD programs.

Article 3-1: During the specified period set out by FCU, international students applying for admission are required to submit the following documents to the Office of Academic Affairs (Admissions). Those applicants that qualify through the review or screening process will be granted admission by the school.

1. Application Form.
2. Academic credentials:
  - A. Academic credentials from Mainland China: The Regulations Governing the

Accreditation of Schools in Mainland China shall apply.

- B. Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
  - C. Academic credentials from other areas:
    - i. Academic credentials earned at overseas Taiwanese schools or Taiwanese schools in Mainland China shall be regarded as the same as domestic schools with equivalent levels.
    - ii. Academic credentials referred to in the preceding two items shall be subject to the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.” However, academic credentials earned from schools or branches established in Mainland China by foreign institutions shall require public notarization in Mainland China and verification by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan.
- 3. Financial proof that shows financial sustainability for study in Taiwan, or proof of a full scholarship provided by a government agency, university, college, or private organization.
  - 4. Additional required documents for individual programs or departments.

Article 4: Upon completion of an academic program in Taiwan, international students wishing to continue their studies, with the exception of Master’s or PhD program admission rules being determined by individual departments, all applications shall be handled in a manner identical to the admission procedures for local students.

Article 5: For each academic year, the admission quota allocated for international students at FCU shall be no more than ten percent of the total number of positions allocated for local students. If the admission quota allocated for local students have not been filled, FCU may fill the quota with international students according to the total number of designated yearly positions. The number of international students should be calculated into the total number of students and reported to the Ministry on a yearly basis.

The quotas for admission prescribed in Paragraph 1 do not include international students with a non-degree status.

Article 6: Admission of international students shall be handled in a fair, just and open manner. The FCU Admissions Committee is responsible for entrance procedures that outline the degree programs offered, the duration of study, admission quotas, qualifications and requirements, reviewing or screening methods, along with any related information.

Article 7: During the specified period set out by FCU, international students applying for admission are required to submit the following documents to the Office of Academic Affairs (Admissions). Those applicants that qualify through the review or screening process will be granted admission by the school.

- 1. Application Form.
- 2. Academic credentials:
  - A. Academic credentials from Mainland China: The Regulations Governing the Accreditation of Schools in Mainland China shall apply.
  - B. Academic credentials from Hong Kong or Macao: Academic Credential Verification and Accreditation Methods adopted in Hong Kong and Macao shall apply.
  - C. Academic credentials from other areas:
    - i. Academic credentials earned at overseas Taiwanese schools or Taiwanese

schools in Mainland China shall be regarded as the same as domestic schools with equivalent levels.

ii. Academic credentials referred to in the preceding two items shall be subject to the “Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education.” However, academic credentials earned from schools or branches established in Mainland China by foreign institutions shall require public notarization in Mainland China and verification by an institute established or appointed by, or through a private agency commissioned by, the Executive Yuan.

3. Financial proof that shows financial sustainability for study in Taiwan, or proof of a full scholarship provided by a government agency, university, college, or private organization.

4. Additional required documents for individual programs or departments.

Article 8: An international student who has completed a bachelor’s or higher degree in Taiwan and applies for a Master’s program shall be exempt from the rules listed in Paragraph 1, Item 2 of Article 7, provided that a graduation certification and transcript for each consecutive semester issued from the school in Taiwan shall be enclosed.

International students who have graduated from private high schools, schools for international residents in Taiwan, or from bilingual programs affiliated with senior high schools, or from a foreign curriculum department and classes at private senior high schools or below must submit academic credentials and transcripts for each semester in order to apply for admission as set out in Article 7. Such applicants are exempt from Article 4 and Paragraph 1, Item 2 of Article 7.

Article 9: The Office of Academic Affairs will confirm that the international student’s application for admission is complete and examine academic qualifications. The application will then be sent to the appropriate department for a preliminary review, followed by confirmation by the relevant college committee. The application will then be sent to the FCU Admissions Committee for final review. Only those international students who meet the admission requirements will be admitted to FCU. The Office of Academic Affairs will notify accepted international students by mail.

Article 10: FCU is required to register the following international student information into the Ministry information management system: school enrollment date, school transfers, suspension or dismissal from school, as well as any change to or loss of student status.

Article 11: International students may not apply for programs at universities and colleges designed for returning education students, part-time Master’s programs, or programs which are restricted to night classes or weekend classes. International students who have obtained legal resident status in Taiwan, or are enrolled in a program ratified by the Ministry, are exempted from this Article.

Article 12: An international student that registers at a time that is not yet beyond one-third of the way through the first semester of the current school year shall register for the first semester. If the time has exceeded one-third of the way through the first semester of the current school year, the student shall register for the second semester or the next school year.

Article 13: So long as it does not compromise normal teaching routines, FCU may sign academic cooperative agreements with international schools and recruit international exchange students. FCU may apply the “Regulations Regarding Admissions of International Students” to accept international students as non-degree seeking students.

Article 14: In establishing special international student programs, as a result of international academic cooperative agreements or other special circumstances, FCU shall comply with the relevant

provisions of the “Institution Development Scale and Regulations Governing Resource Allocation”, and shall be subject to approval from the Ministry.

Article 15: An international student who has been approved for a post-graduation internship may have his or her international student status extended for a maximum of one year.

During the course of study in Taiwan, international students, who have undertaken initial household registration, resident registration, naturalization or restoration of their ROC nationality, will lose their international student status and shall be dismissed from FCU.

International students who are dismissed from FCU due to behavioral issues, poor academic performance or a conviction under the Criminal Code cannot reapply for admission under these regulations.

International students wishing to transfer to FCU from another university in Taiwan must comply with FCU’s transfer eligibility conditions and, in accordance with these regulations, apply for approval to transfer to the succeeding year of a bachelor’s degree program.

Article 16: International students shall pay the cost of school tuition fees. FCU shall provide funds for setting up scholarships or financial aid to encourage international students that are studying in Taiwan.

Article 17: The Office of Academic Affairs is responsible for admissions and enrollment management of international students; counseling, connection with the local culture, dormitory or homestay arrangements, advice on language and cultural study, and other matters are usually the responsibility of the Office of International Affairs.

International student activities or campus internationalization events will occasionally be held throughout the academic year in order to give local and international students an opportunity to meet and interact.

Article 18: At the time of registration, new international students shall present proof of a medical and injury insurance policy which is valid for at least 4 months from the date the student enters Taiwan. Current students shall present written proof that they have joined Taiwan’s National Health Insurance Plan.

The abovementioned written proof of insurance issued in a foreign country must be authenticated by an ROC overseas mission.

Article 19: If it is proven, upon investigation, that an international student violated the “Employment Services Act,” FCU shall immediately handle the case in accordance with its relevant laws and regulations.

Article 20: In the event that an international student discontinues his or her schooling or loses his or her student status for any reason, FCU must notify the Bureau of Consular Affairs of the Ministry of Foreign Affairs, the Service Center of the National Immigration Agency, and the Ministry of the Interior. Copies of these notifications must be sent to the Ministry.

Article 21: Any matter omitted or left out in the above mentioned regulations, shall be handled in accordance with the Ministry’s “Regulations Regarding International Students Undertaking Studies in Taiwan” and any relevant FCU regulation or law.

Article 22: These regulations were passed during an Admissions Committee meeting, and ratified by the Ministry. Revisions shall be handled in the same manner.